

**BROADSTONE SCOUT GROUP**  
**ANNUAL REPORT AND ACCOUNTS**  
**31 MARCH 2022**

# Broadstone Scout Group

Registered charity number 267693

The Trustees present their annual report for the year ended 31 March 2022

The Trustees of the charity are as follows

Name	Office
Adrian Kyte	Chair (resigned as Chair 19 Jan 2022), Committee Member
Graham Davies	Committee Member, Chair (from 19 Jan 2022)
Andrew Williams	Vice Chair
Gill McDonald	Group Scout Leader
Alison Bowden	Assistant Group Scout Leader
Simon Lawford	Assistant Group Scout Leader
Sue Rice	Treasurer
Sarah Carter	Secretary
Sue Cracknell	Committee Member
Lisa Friberg	Committee Member (resigned 2 <sup>nd</sup> Feb 2022)
Mark Arnold	Committee Member (resigned 20 <sup>th</sup> Jan 2022)
Simoon Harwood	Committee Member (joined 2 <sup>nd</sup> Feb 2022)

## Structure, Governance and management

The principal address of the charity is Scout HQ, Dunyeats Road, Broadstone.

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules that are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is an educational charity that is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group.

As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary, together with the Group Scout Leaders, individual section leaders and parents' representation and meets every 3 months.

### **Risk and internal control**

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

### **Objectives and aims**

The objectives of the group are as a unit of the Scout Association.

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

### **Achievements and performance**

For the financial year 2021-22, the covid pandemic continued to have an impact on the Broadstone Scout Group. The Group continued to provide successful Scouting activities, virtually when required. From a financial perspective, the major items that impacted the accounts were:

- 1) the temporary reduction in subs that was implemented at the time of the first national lockdown.
- 2) the receipt of covid related grants (Further £10.7k from BCP recorded under donations – 2020/21 £10k).
- 3) restrictions on face to face activities, reducing the cash flow through the accounts.

### **Financial review**

Total receipts amounted to £66,019 (2021 £18,415, 2020 £48,953) against which expenditure of £42,509 (2021 £23,636, 2020 £37,005) was incurred, resulting in a net surplus of £23,510 (2021 net deficit of £5,221, 2020 net surplus of £11,948).

### **Reserves policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months cost of central fixed costs.

### **Investment policy**

Given the UK's current financial uncertainty following the EU referendum result, the Group has adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or short-term investments funds administered by the Scout Association amounting to £4,844 (2020 £4,808).

Signed on behalf of the Charity Trustees



.....  
Graham Davies. Chairman 30<sup>th</sup> January 2023

## Broadstone Scout Group Receipts and Payments Account

	Year start date	T o	Year end date
For the year from	01-Apr-21		31-Mar-22

	2021/22 Unrestricted funds £	2020/21 Unrestricted funds £
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions	21,943	12,071
Less: Membership subscriptions paid on (National/County/Area/District)	(7,998)	(8,637)
Net membership subscriptions retained	13,945	3,434
Donations	10,677	10,000
Camps	20,611	2,607
Other activities	2,785	1,296
Gift Aid	17,222	-
Other similar income	88	229
<b>Sub total</b>	<b>65,328</b>	<b>17,566</b>
<b>Grants</b>		
Maintenance grant	-	-
Other grants	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Fundraising (gross)</b>		
Other fundraising activities	220	849
Detail 2	-	-
Detail 3	-	-
Other fundraising activities	-	-
<b>Sub total</b>	<b>220</b>	<b>849</b>
<b>Investment income</b>		
Bank interest	-	-
Building Society interest	-	-
The Scout Association Short Term Investment Service	36	0
Property Rent income	435	-
Other investment income	-	-
<b>Sub total</b>	<b>471</b>	<b>0</b>
<b>Total Gross Income</b>	<b>66,019</b>	<b>18,415</b>
<b>Asset and investment sales, etc.</b>	-	-
<b>Total receipts</b>	<b>66,019</b>	<b>18,415</b>

## Broadstone Scout Group Receipts and Payments Account

	Year start date		Year end date
For the year from	01-Apr-21	T o	31-Mar-22

### Receipts and payments

	2021/22 Unrestricted funds £	2020/21 Unrestricted funds £
<b>Payments</b>		
<b>Charitable Payments</b>		
Youth programme and activities	11,518	2,253
Adult support and training	-	-
Rent	473	435
Water and Sewerage	84	211
Electricity and Gas	1,825	1,845
Insurance	3,106	3,030
Repairs and Renewals	910	1,261
Materials and equipment	-	-
Printing, photocopying and remote video	-	86
Contribution to camp costs	18,178	7,940
Uniforms and badges	2,779	1,334
AGM and trustee expenses	-	-
Cleaning	2,049	1,760
Sundry	978	1,305
Telephone	268	493
<b>Sub total</b>	<b>42,168</b>	<b>21,951</b>
<b>Fundraising expenses</b>		
Other fundraising costs	-	-
Detail 2	-	-
Detail 3	-	-
Other fundraising costs	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total Gross Expenditure</b>	<b>42,168</b>	<b>21,951</b>
<b>Asset and investment purchases, etc.</b>	341	1,684
<b>Total payments</b>	<b>42,509</b>	<b>23,636</b>
<b>Net of receipts/(payments)</b>	<b>23,510</b>	<b>(5,221)</b>
<b>Cash funds last year end</b>	46,096	51,317
<b>Cash funds this year end</b>	<b>69,606</b>	<b>46,096</b>

## Statement of assets and liabilities at the end of the year

	31st March 2022	31st March 2021
	Unrestricted funds	Unrestricted funds
	£	£
<b>Cash funds</b>		
Bank current account	64,009	40,657
Bank deposit account	388	388
Building society account	-	-
The Scout Association Short Term Investment Service	4,844	4,808
Cash/Floats	365	243
<b>Total cash funds</b>	<b>69,606</b>	<b>46,096</b>
<b>Other monetary assets</b>		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Investment assets</b>		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for charity's own use</b>		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	-	-
Other	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Liabilities</b>		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>

## Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the

Trustees on **30th January 2023** and signed on their behalf by:

Signature



Print Name	
Graham Davies	Chair
Sue Rice	Treasurer

## Independent examiner's report to the trustees of Broadstone Scout Group

I report to the trustees on my examination of the accounts of the Broadstone Scout Group for the year ended 31 March 2022

### Responsibilities and basis of report

As the charity trustees of the Broadstone Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Broadstone Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Broadstone Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Jonathan Grew

Relevant professional qualification or membership of professional bodies (if any): FCCA (retired)

Address: 9 Ridgeway Broadstone

Date: <sup>30</sup>~~29~~ January 2023